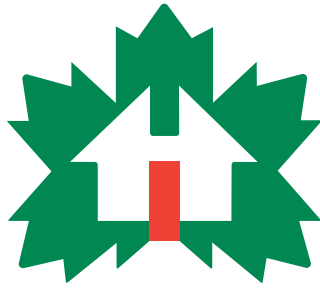


Regina & Region
Home Builders'
Association



Membership Application Form



#100-1801 MacKay Street
Regina, Saskatchewan S4N 6E7
www.reginahomebuilders.com

Jason Christbason
Membership & Builder Relations Manager
Phone: (306) 546-5226
j.christbason@reginahomebuilders.com

Please ensure you complete the entire application

Membership Requirements

Membership is open to individuals, firms and corporations providing some form of product or service to Regina and Region's Residential Construction Industry.

Members are obligated to abide by the Association's Code of Ethics...

Regina & Region Home Builders' Association Code of Ethics

Consumers know that when they deal with a company displaying the Regina & Region Home Builders' Association logo they are dealing with a company committed to professional standards for the residential construction industry.

- Members shall comply with applicable building codes of Canada as a minimum standard for construction and shall work toward its improvement in the interests of structural sufficiency, safety, and health.
- Members shall plan their sites and homes to conform to the principles of good community planning and support for the environment.
- Members shall deal justly with their employees, subcontractors, and suppliers of all goods and services.
- Members shall deal honestly and fairly with their customers and stand behind the quality of their work and service commitments.
- Members shall exchange information and experience, and encourage research on materials, technical advancements and building techniques in order to provide the best value for their customers.
- Members shall avoid all conduct or practice detrimental to the house building industry, to the Association, to the Association administration and staff, to the good name or reputation of any of its members, administration and staff or its customers.
- Members shall comply with the Association Brand and Logo policy.
- Members shall commit to continuing learning through human resource policies and practices, including employment practices which treat employees as assets.
- Members shall actively promote health and safety principles.
- Members shall treat their competitors, including their property and ideas, with respect.

These responsibilities are freely and solemnly assumed as they form part of an obligation as Members of the Regina & Region Home Builders' Association, Inc.

Membership Fees *(Plus GST)*

| | | | |
|--------------------------------|---------|------------------------------------|-----------|
| Developer Base Fee | \$2,000 | Home Builder Base Fee | \$1,900 |
| Developer Growth Fee | varies | Home Builder Unit Fee | \$75/unit |
| Developer Outside Regina | \$1,750 | | |
| Subtrade | \$1,800 | Service & Supply - Industry Level | \$1,800 |
| | | Service & Supply - Associate Level | \$1,600 |
| Renovator | \$1,600 | | |
| Professional - Industry Level | \$1,800 | Financial - Industry Level | \$1,800 |
| Professional - Associate Level | \$1,600 | Financial - Associate Level | \$1,600 |

*Membership fees are non-refundable if membership is cancelled part way through the 12 months.

Approval Process

- Applicants submit a completed application form, including two RRHBA member references and payment.
- Applicants are interviewed by the RRHBA Membership Staff.
- Applicants are profiled to our members via email and are subject to approval by the Board of Directors.
- New members have a one-year probationary period.

Type of Business - *primary business*

Community Developer

Home Builder

Subtrade

Service & Supply

Professional

Financial Services

Renovator

*Existing members that change their type of business to 'Home Builder'
must reapply for membership in order to be recognized in the Home Builder category.*

Company Name _____

Address _____ (List Online)? Yes No

City _____ Province _____ Postal Code _____

Mailing address is different from physical address _____

Main Telephone: _____ Fax: _____

Main E-mail Address: _____

Website: _____

Business Start Date: _____

WCB#: _____

GST#: _____

PST#: _____

Business License #: _____

Facebook URL: _____

Twitter URL: _____

Instagram URL: _____

Other Social Media URLs: _____

Company Description: _____

Head Office Location: _____ # of Branches: _____ # of Employees: _____

Type of Business:

Private

Public

Franchise

Company Principals: _____

Professional Affiliations:

Regina & District Chamber of Commerce

Better Business Bureau

Other: _____

Do you or your employees have safety training (if applicable)?

Yes

No

Reason for Joining: _____

Committee Interests:

Builder Committee

Community Developer Committee

Primary Contact for the RRHBA: _____

Position/Title: _____

Telephone: _____

Email Address: _____

Cellular Phone: _____

CASL CONSENT

The Regina & Region Home Builders' Association kindly requests your consent. To provide you with e-mails, newsletters, invitations, event notices, notifications and other information that is relevant to you and your business and/or the Regina & Region Home Builders' Association. However, Canadian federal anti-spam legislation (CASL) that came into force July 1, 2014, will prohibit us from contacting you electronically without your consent.

1. YES

I hereby consent to the Regina & Region Home Builders' Association sending me e-mails, newsletters, invitations, event notices, notifications, and any other materials via e-mail, text, or other electronic means. I understand that I can unsubscribe from receiving such materials at any time.

Affiliated organizations: Spring Home Show

2. NO

I do not wish to receive electronic communications from the Regina & Region Home Builders' Association.

Dated: _____

Company: _____

Name: _____

Email: _____

Position: _____

Signature: _____

Industry References *(preferably RRHBA Members)*

Company: _____

Address: _____

Telephone: _____

Contact: _____

Company: _____

Address: _____

Telephone: _____

Contact: _____

When companies apply for membership provide one or two non-member references they need to provide the RRHBA with member references to replace the non-member references within the 10 month period of their probationary period. The new member references will be phoned prior to the 1-year probation coming to an end.

Payment

Annual Fee: _____

Category: _____ Tier: _____

- Fee includes fees to CHBA
- The full fee is paid up front, **and must accompany the membership application**. However, when you renew your membership, you will get a credit depending on when in the fiscal year your application was approved.

Method of Payment:

Visa / MC

Card #: _____

Expiry Date: _____

Cheque *(Cheques can be made payable to: RRHBA)*

Applicant Declaration

I hereby make application for membership in the Regina & Region Home Builders' Association and submit payment for membership fees.

I certify that none of the principals of this company have been refused membership, refused renewal of membership or had membership revoked by any level of the Canadian Home Builders' Association (CHBA), across Canada.

I state that all information contained on this application is true and accurate and I authorize the Association to undertake investigative procedures to confirm the accuracy of the application information, and to conduct reference checks.

Should my application be rejected, I agree to fully indemnify and save harmless the Association and its directors from any and all loss, cost, claims or damage of whatever kind and however arising as a result of such refusal of this application.

Commitment to RRHBA Code of Ethics

I acknowledge that I have read the Regina & Region Home Builders' Association's Code of Ethics and promise to operate my firm in accordance with the spirit and intent of the Code. These responsibilities are freely and solemnly assumed and are part of an obligation as a member of RRHBA. I understand that violation of any portion of the Code of Ethics will be subject to disciplinary procedures set out in the Association's by-laws.

Information Disclosure Consent

RRHBA promotes its membership and fosters communication within the industry and with consumers through directories, websites, etc. I consent that the information contained in this application may be used for such purposes (banking and credit card information exempted) by RRHBA, and CHBA.

Signature of Corporate Signing Officer

Signature

Position

Date

The Board of Directors reserves the right to reject any application for membership in the Association or to defer consideration of an application.

Online Member Finder - Category Listings

Promote all your products & services by placing your company under multiple categories.

A

ACCOUNTANTS
ADDITIONS
ADVERTISING AGENCIES & MEDIA
AGGREGATE SUPPLY
AIR CONDITIONING
AIR QUALITY
ALARM SYSTEMS
APPLIANCES
APPRAISALS
ARCHITECTS
ARCHITECTURAL DESIGNERS
ASSOCIATIONS
AUDIO/VIDEO INSTALLATION
& SUPPLY

B

BANKS
BARBEQUES
BASEMENT CONTRACTORS
BASEMENT RENOVATIONS
BATHROOM RENOVATIONS
BATHROOM SUPPLIES
& ACCESSORIES
BLINDS
BOTTLED WATER
BRICK
BUILDING CONSTRUCTION SAFETY
BUILDING CONTRACTORS
- COMMERCIAL
BUILDING CONTRACTORS
- MULTI UNIT
BUILDING CONTRACTORS
- READY TO MOVE
BUILDING CONTRACTORS
- RESIDENTIAL
BUILDING MATERIALS - RETAIL
BUILDING MATERIALS - WHOLESALE
BUILT-IN VACUUM SYSTEMS
BUSINESS REGISTRATION

C

CABINETS
CARPENTRY/FINISHING
CARPETS
CAULKING & SEALANTS
CHIMNEY
CIVIC ADMINISTRATION
CLEANING EQUIPMENT & SUPPLIES
CLOSET ORGANIZERS & SUPPLIES
COATINGS
COMMERCIAL DEVELOPERS
COMMUNITY DEVELOPERS
COMPACTION GROUTING
COMPUTER SALES & SUPPORT
CONCRETE CONTRACTORS
CONCRETE PRODUCTS
CONCRETE READY MIX
CONDOMINIUMS
CONSTRUCTION EQUIPMENT
CONSULTING - MANAGEMENT
& FINANCIAL
CONSULTING ENGINEERS
COUNTERTOPS

D

DECKS & FENCES
DESIGN CONSULTANTS
DESK & WALLBEDS
DISPLAYS
DISPOSAL/RECYCLE SERVICES
& SUPPLIES
DOORS
DOORS - OVERHEAD GARAGE
DOORS - TUB & SHOWER
DRAFTING SERVICES
DRAPERIES
DRYWALL & PLASTER SUPPLIES
DRYWALL CONTRACTORS

E

EAVESTROUGHING
ELECTRICAL CONTRACTORS
ELECTRICAL SUPPLIES
ELECTRONIC SALES & SERVICE
EMPLOYEE BENEFITS
ENERGY EFFICIENT BUILDERS
ENERGY EFFICIENT PRODUCTS
& SERVICES
ENGINEERING SERVICES
ENVIRONMENTAL SERVICES
EXCAVATING & GRADING
EXTERIOR PRODUCTS
EXTERIOR RENOVATIONS

F

FABRICS
FASCIA
FINANCIAL PLANNING
FINANCIAL SERVICES
FINISHING SUPPLIES
FIREPLACES
FLOORING INSTALLATION
FLOORING MANUFACTURER
/DISTRIBUTOR
FLOORING MATERIALS
FOUNDATION REPAIRS
FRAMING
FURNACE & DUCT CLEANING
FURNITURE

G

GARAGE CABINETS
GARDEN SUPPLIES
GAZEBOS
GEOMATIC DISTRIBUTION CENTRE
GLASS PRODUCTS
GOVERNMENT AGENCIES
GRANITE COUNTERTOPS

H

HARDWARE
HARDWOOD FLOORING
HEALTH SPENDING ACCOUNTS
HEATING, VENTILATION &
AIR CONDITIONING
HOME AUTOMATION & SECURITY
HOME DECOR
HOME ENERGY EVALUATIONS
HOME ENTERTAINMENT
HOT TUBS & SPAS
HOTELS
HYDRO SEEDING SERVICES

I

INSULATED CONCRETE FORMS
INSULATION SERVICES
INSULATION SUPPLIES
INSURANCE
INTERIOR DECORATING
INTERNET SERVICES
INVESTMENTS

K

KITCHEN CABINETS
KITCHEN RENOVATIONS
KITCHEN - SUPPLIES & ACCESSORIES

L

LAMINATE COUNTERTOPS
LAND REGISTRATION
LAND SURVEYORS
LANDSCAPE ARCHITECTS
& DESIGNERS
LANDSCAPE CONTRACTORS
LANDSCAPE CONTRACTORS
- COMMERCIAL
LANDSCAPE SUPPLIES & SERVICES
LAWN & GARDEN EQUIPMENT
LAWYERS
LIGHTING
LUMBER SUPPLIES - RETAIL
LUMBER SUPPLIES - WHOLESALE

M

MAPPING
MASONRY CONTRACTORS
MASONRY SUPPLIES
MEDIA
MILLWORK
MIRRORS
MORTGAGES & FINANCIAL SERVICES
MOULDINGS
MUDJACKING

N

NOTARIES

P

PAINT & WALLCOVERINGS
PAINTERS & FINISHERS
PATIO FURNISHING
PATIO HEATERS
PAVING
PERSONAL PROPERTY REGISTRY
PLUMBING, HEATING
& A/C MANUFACTURER/SUPPLY
PLUMBING, HEATING
& AIR CONDITIONING
PORTABLE TOILET RENTALS

Q

QUARTZ COUNTERTOPS

R

RADIANT FLOOR HEATING
RAILINGS
REAL ESTATE
RECYCLING SERVICES
RENEWABLE ENERGY
RENOVATORS
RENTAL ACCOMMODATIONS
ROOFING
ROOFING MATERIALS & SUPPLIES

S

SAFETY SERVICES
SAND & GRAVEL
SCREENS
SEALANTS
SECURITY SYSTEMS & MONITORING
SEWER CONTRACTORS
SHOTCRETE
SHOWERS - CUSTOM

SIDING & SOFFITS
SKYLIGHTS
SNOW REMOVAL SERVICES
SOLAR ENERGY
SOLARIUMS
SOLID SURFACE COUNTERTOPS
STAIR PRODUCTS &
CUSTOM STAIRWAYS
STEAMSUITES
STEEL
STONE - NATURAL
STONE - PRE-CAST/MANUFACTURED
STORAGE
STUCCO CONTRACTORS
SUNROOMS
SURVEYORS
SWIM SPAS

T

TELEPHONE
TELEVISION
TEMPORARY FENCE RENTALS
TILE
TOOLS & EQUIPMENT
TOP SOIL
TRIM MATERIAL
TRUSSES
TUBS & SHOWERS

U

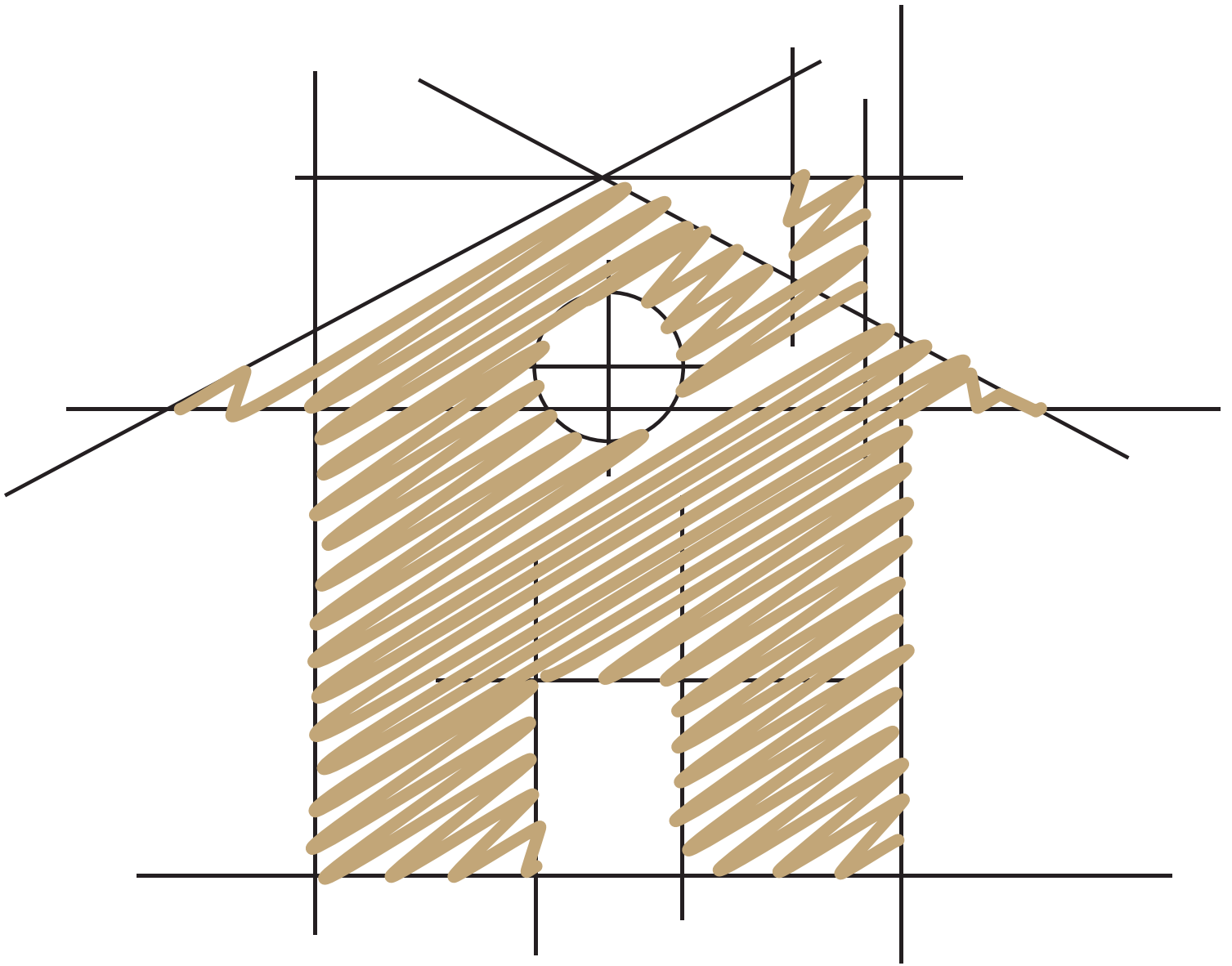
UNDERGROUND SERVICES
UTILITIES

V

VACUUMS, VACUUM PARTS,
SALES & SERVICE
VENTILATING - FANS
& RANGE HOODS

W

WARRANTY
WATER COOLERS
WATER FEATURES & IRRIGATION
WATER FILTERS/PURIFIERS
WATER HEATERS
WATER SOFTENERS
WATERPROOFING MEMBRANES
WHOLE HOUSE R/O SYSTEMS
WINDOW & DOOR CLADDING
WINDOW COVERINGS
WINDOWS



Home Builder Applicants

Applicants requesting membership in the "Home Builder" category are required to complete the first four modules of the Certified Professional Home Builder Program and be a member of a recognized third party new home warranty program.

Certified Professional Home Builder Program

Rate Card:

- RRHBA Members - Modules: \$225
- Non-Member - Modules: \$275

- RRHBA Members - Exams: \$75
- Non-Member - Exams: \$125



New Home Builder Applicants: *(applying for membership)*

- The first 4 modules & exams have a fee (non-member rate)
 - 4 x \$275.00 per module = \$1,100.00
 - 4 x \$125.00 per exam = \$500.00
 - Total = \$1,600.00 + RRHBA Membership Fee

New home builder applicants can complete any 4 out of the 11 modules/exams for the application process

- Building Codes
- Communication
- Customer Service
- Marketing & Sales
- Legal Issues in Housing
- Construction Technology
- Business Planning & Management
- Financial Planning & Management
- Project Management & Supervision
- Human Resources Planning & Management
- Leadership for Safety Excellence
 - This course is administered by the Saskatchewan Construction Safety Association, contact them at 306.525.0175 or www.scsaonline.ca and search for available course dates

- New home builder applicants can split the modules/exams between their team or one individual can complete all 11 modules/exams. We suggest that once the first four modules have been completed and RRHBA membership has been approved, that company team members take the CPHBP modules/exams to have CPHBP certification
- New home builder members have until the end of their probation (12 months) to complete the entire CPHBP certification, the remaining modules are at no charge
- New home builder applicants must pay prior to receiving access to the CPHBP modules/exams
- Minimum passing grade for the ten online modules/exams that the RRHBA administers is 80%
- If the minimum passing grade is not attained, the person will have to retake the module/exam, and pay prior to access being granted *(just the exam fee)*

RRHBA Home Builder Members:

- No Charge for modules or exams
- Current members will not be able to renew their membership in the upcoming renewal year if the CPHBP modules/exams are not completed and maintained. This means if Tom Smith completed the Building Codes and Construction Technology exams and has left your company, another team member must take the modules/exams again, in order for your company to be a CPHBP certified builder member
- Home builder members must have their CPHBP certification completed to enter any of the Master Award categories to be eligible to win

CPHBP Course Administrator:

Jason Christbason - *Membership & Builder Relations Manager*

(306) 546-5226

j.christbason@reginahomebuilders.com

www.certifiedprofessionalhomebuilderprogram.ca

HOME BUILDER APPLICANTS

Third Party New Home Warranty Program:

National Home Warranty Group Inc.

Progressive Home Warranty Ltd.

Saskatchewan New Home Warranty Program

The New Home Warranty Insurance (Canada) Corporation

Registration #: _____

Have you completed four of the modules in the Certified Professional Home Builders Program:

Yes

No

How many housing units did you build in Regina & Region in the previous year? _____

Is home building your primary occupation?

Yes

No

Type of Home Builder (check all that apply)

Commercial

Custom

Developer

Energy Efficient Homes

Multi-Unit

Ready to Move

Renovator

Single Family

Declaration for Home Builders

I commit that all new homes built by our company that are eligible for warranty coverage will be enrolled in a new home warranty program.

I commit that our company will achieve and maintain the required designations set out by the Certified Professional Home Builder Program.

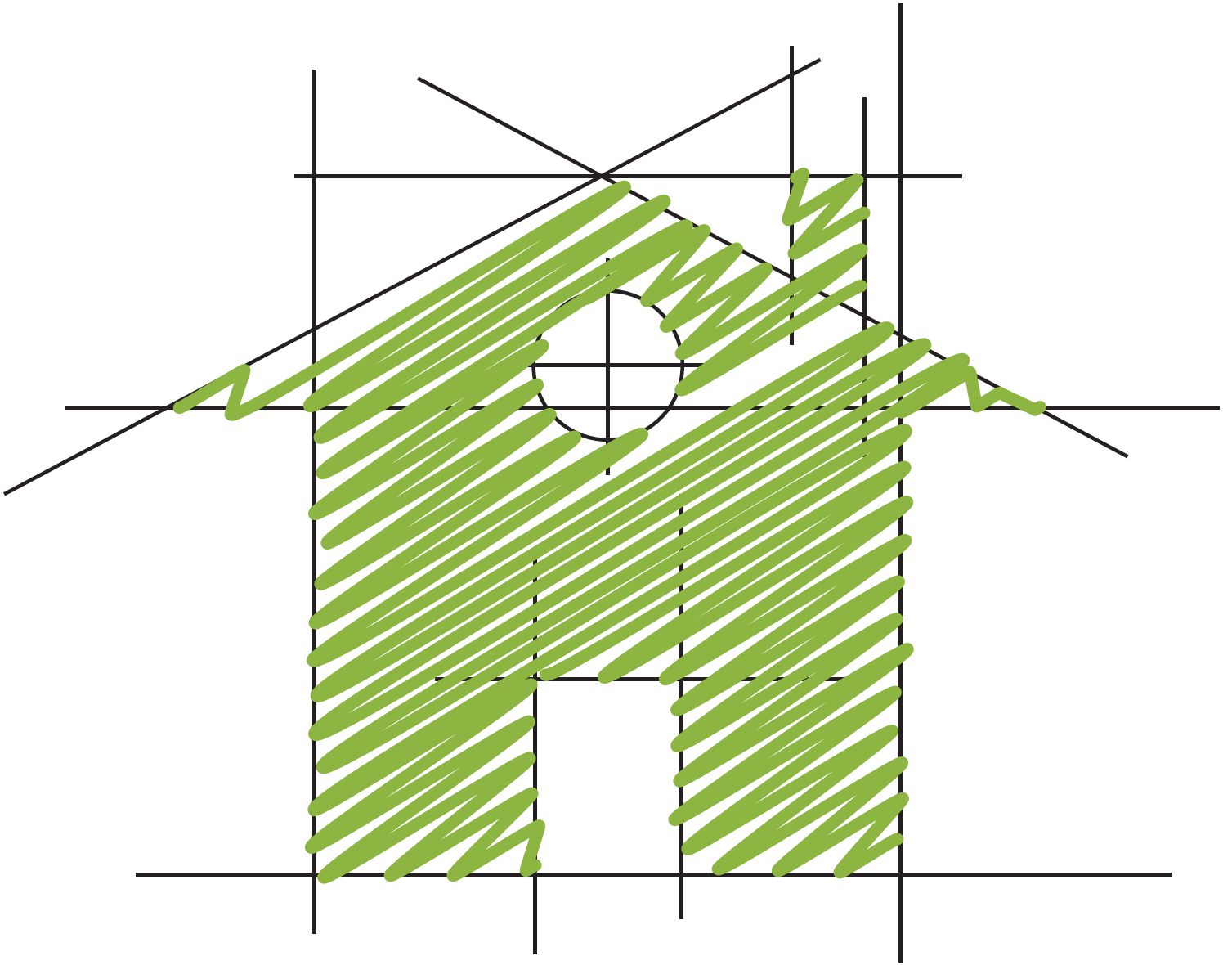
I agree that, where an Association-required voluntary workplace health and safety program is available, our company will participate in the program.

I agree to comply with all applicable building codes as a minimum standard for construction.

Signature of Corporate Signing Officer

Position

Date



Renovator Applicants

Applicants requesting membership in the “Renovator” category are required to abide by the RenoMark™ Code of Conduct and to sign a licensing agreement.

RenoMark™ CONTRACTOR SUB-LICENSING AGREEMENT

This _____ day of _____, 2022

BETWEEN: Regina & Region Home Builders' Association (*referred to herein as the "HBA"*)

AND: _____ (*referred to herein as the "User Contractor"*)

WHEREAS the HBA has acquired a license to use the Trade-Mark "RenoMark"™ as more fully set out at Schedule "A" appended hereto ("the Mark") from the owner of the Mark BILD, referred to as the "Owner");

AND WHEREAS the HBA is willing to comply with the User Contractor's request to acquire a sub-license to use the Mark on the conditions below;

AND WHEREAS User Contractor is a member in good standing as a Renovator or Custom Builder (or similar category) of the HBA;

THIS AGREEMENT THEREFORE WITNESSES that in consideration of the terms below, the sufficiency of which is hereby acknowledged, it is agreed as follows:

Purpose

1. The HBA grants to the User Contractor the right to use the Mark, exactly as it appears at Schedule "A" and in no other way, for the purpose of identifying it as a renovation contractor who has agreed to abide by the RenoMark™ terms reproduced at Schedule "B" hereof (the "Code of Conduct").

Eligibility Member

2. a) The User Contractor covenants and agrees to abide by the Code of Conduct at all times.

b) The User Contractor further attests that neither the firm, nor any of its principals, have at any time been denied admission to a warranty program, or to a governmental registration or licensing system pertaining to construction, or been suspended or expelled by a construction or development organization, or had a Court ruling issue against them in relation to any of the criteria set forth at Schedule B.

Appearance

3. Notwithstanding the appearance of the Mark as it presently appears at Schedule "A", the User Contractor acknowledges and agrees to abide by the Owner's right to issue instructions, standards of quality and Trade-Mark specifications from time to time, including such information as indicates the Owner's ownership of the Mark.

Exclusivity

4. The rights granted to the User Contractor by the HBA are non-exclusive.

Conditions

5. The HBA grants the above rights to the User Contractor on the following conditions:

Non-Transfer

a) The rights are non-transferable.

Focus

b) The User Contractor shall use the Mark only for the purpose set out at paragraph 1 above.

HBA Members Only

c) The User Contractor shall use the Mark only so long as it is a fully paid-up Member in good standing of the HBA.

Rights Respected

d) The User Contractor undertakes not to use the Mark in any way that is likely to prejudice the Trade-Mark rights of the Owner or of the HBA, as determined by the HBA and/or BILD, in their sole discretion.

HOLD HARMLESS

e) THE USER CONTRACTOR SHALL HOLD THE OWNER, THE CHBA AND THE HBA HARMLESS OF ANY CLAIMS ARISING FROM THE USER CONTRACTOR'S USE OF THE MARK, OR FROM ANY REPRESENTATIONS MADE IN CONNECTION WITH THE MARK.

Legal Defense

f) In the event that the Owner, the CHBA or the HBA are required to resort to litigation or other action because of any default of the User Contractor under this agreement, then the User Contractor shall be responsible for all costs thereunder.

Start/End

6. This Agreement shall be effective from this date and shall be terminated in the event that:

By Consent

- a) The HBA is no longer licensed to use the Mark;
- b) The User Contractor has breached the terms of this Agreement and has failed to remedy same within 15 days of receipt of written request to do so by either the HBA or the owner;

Meaning of Mark

- c) If the User Contractor misrepresents the Mark as signifying something other than what is outlined at Schedule "B";

Membership

- d) If the User Contractor ceases to be a member in good standing of the HBA.
- e) Upon termination of this Agreement, the User Contractor shall forthwith cease using the Mark, making any representations (verbal or in writing) to potential customers and the public that it is a licensed RenoMark Contractor, surrender all certificates pertaining to the Mark to the HBA, and dispose of all other materials bearing the Mark.

Web Promotion

7. a) The User Contractor acknowledges that the Owner maintains a national Website, at www.renomark.ca

Web Page

- b) The HBA shall arrange with the Owner for creation of a Page on that national Website, displaying the User Contractor's use of the Mark; for that purpose, the User Contractor shall accurately provide to the HBA its logo, contact information, and such other information and graphics as the HBA considers appropriate.

Updates

- c) The User Contractor shall promptly provide all necessary updates for the information at paragraph 7(b) above.

Accuracy

- d) THE USER CONTRACTOR SHALL HOLD THE OWNER, THE CHBA AND THE HBA HARMLESS OF ANY INACCURACY IN THE USER CONTRACTOR'S INFORMATION OR DAMAGES ARISING THEREFROM.

Privacy

8. The User Contractor authorizes the Owner and the HBA to use information disclosed in its application, other than banking and credit information, to promote the Mark and communication between users of the Mark. The User Contractor releases the Owner and the HBA and their personnel from any liability in connection with the release and/or use of the said information.

Interpretation

9. a) The User Contractor agrees that nothing in this Agreement confers any right or title to the Mark other than by way of sub-license.

Personnel

- b) References to the User Contractor include its officers, directors, agents and employees.

Completeness

- c) The entire agreement between the parties is stated herein.

Time Essential

- d) Time shall be of the essence of this agreement.

Severability

- e) The invalidity of any provision of this agreement shall not affect the validity of other provisions.

Margins

- f) The marginal annotations do not form part of this agreement.

Law

- g) This agreement shall be governed by the laws of Saskatchewan.

Contacts

- h) All communications shall be addressed as follows:
 - i) For The HBA, to: 100-1801 MacKay Street, Regina, SK, S4N 6E7
Attention: Regina & Region Home Builders Association
 - ii) For the User Contractor, to: _____ (to be completed)
Attention: _____ (name)

Binding

i) This Agreement shall be binding on the parties hereto and their successors, heirs and assigns.

[Regina & Region Home Builders' Association]
PER: _____

[User Contractor]
PER: _____

SCHEDULE "A"

Appearance 1. Under this Agreement, the Mark must be reproduced exactly as it appears below.



Size 2. The size of the Mark may be scaled up or down as long as all proportions remain identical. However, the Mark shall not exceed fifty percent (50%) of the size of the User Contractor's corporate logo, nor one eighth (1/8) of the longest side of the document or sign on which it is used.

Colour 3. The Mark may be used only in black-and-white.

Position 4. The Mark may be used only at the bottom left or bottom right of the User Contractor's document or sign on which it is used.

SCHEDULE "B": RenoMark™ Code of Conduct

The Regina & Region Home Builders' Association (RRHBA) shall use the Mark for the purpose of identifying those renovation contractors who have signed a Sub-Licensing Agreement satisfactory to the RRHBA, and who have agreed to abide by the RenoMark™ Code of Conduct, namely to:

- a) Be a member in good standing of the Regina & Region Home Builders' Association.
- b) Abide by the Code of Ethics
- c) Provide a detailed, written contract (including the scope of work) for all jobs.
- d) Offer a minimum two-year warranty on all work (excluding minor home repair).
- e) Carry a minimum of \$2 million liability insurance.
- f) Have coverage for workplace safety and employers' liability and/or work only with subcontractors who carry such coverage.
- g) Carry applicable licenses and permits
- h) Maintain a professional level of knowledge of current building codes, permit procedures, and technical skills through continuing education.
- i) Maintain a safe and organized worksite.
- j) Return phone calls within two business days.